

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF EDUCATION
P.O. BOX 2120
RICHMOND, VIRGINIA 23218-2120

TESTING MEMO NO. 540

February 17, 2006

TO: Division Directors of Testing

FROM: Shelley Loving-Ryder, Assistant Superintendent
Division of Assessment and Reporting

SUBJECT: LEP Students with Significant Cognitive
Disabilities

The attached *Checklist for Limited English Proficient (LEP) Students with Significant Cognitive Disabilities* may be used to meet the requirements of evaluating and reporting English language progress and proficiency for certain K-12 LEP students as required under the *No Child Left Behind Act of 2001*. This individual checklist should be used only for those LEP students with significant cognitive disabilities who the IEP team or school-based LEP committee has determined cannot take the Stanford English Language Proficiency (SELP) Test for the 2005-2006 school year.

It is recommended that the individual checklist be used for eligible LEP students to determine the level of English language proficiency and be completed by the student's teacher. School divisions may use the results to complete federal and state reports. The completed checklists serve as documentation and should be maintained locally on file.

If you have questions or need further clarification about the checklist, please contact Laura Kennedy, LEP assessment specialist, at Laura.Kennedy@doe.virginia.gov or (804) 371-0258.

SLR/jc

Attachment: Checklist for Limited English Proficient (LEP)
Students with Cognitive Disabilities, 2005-2006
School Year